

# Board of Louisiana River Pilot Review & Oversight

Minutes of the Board of Louisiana River Pilot Review & Oversight Meeting  
December 4, 2009

Location: Offices of the Maritime Pilots Institute  
401 North New Hampshire Street  
Covington, LA 70433

## **Board Members Present:**

Judge Richard J. Ganuchau – Chairman  
Captain Jack H. Anderson  
Captain Craig Andrews  
Captain Christopher Brown  
Captain Charles P. Steinmuller  
Captain Brett A. Palmer  
Mr. Bruce Bradley  
Mr. R. Michael Lyons

## **Also Present:**

Sonia Mallet – MRG – Attorney  
Chris Barbier – MRG – Legal Assistant  
Peter Connick-Counsel for the NOBRA Board of Examiners  
Randy Ledet – Board of New Orleans – Baton Rouge Steamship Pilots for the  
Mississippi River  
George Berkeley – Maritime Pilots Institute

The meeting was called to order at 10:17 p.m. by Chairman Ganuchau.

## **Approval of Previous Meeting Minutes**

(Transcript of Meeting, p. 4)

The minutes from the Board's October 1, 2009 meeting were approved.

## **Discussion of Rules Promulgation Procedure**

(Transcript of Meeting, p. 5-29)

The promulgation of the Board's rules was discussed.

### **Adoption of Changes to the Rules Package**

(Transcript of Meeting, p. 30)

It was resolved to adopt the rules package for promulgation with minor changes made by Ms. Mallet on Page 1 and 31 of the package.

### **Authority to the Louisiana Register to Make Technical Changes to the Rules Package**

(Transcript of Meeting, p. 42)

It was resolved to grant authority to the Louisiana Register to make any technical changes to the rules package, with the proviso that the Board is informed of these changes.

### **Authority of the Chairman to Sign Documents that are Needed for Rules Promulgation**

(Transcript of Meeting, p. 46)

It was resolved that the Board's Chariman, Judge Ganucheau, has the authority to execute any documents that are needed to move the rules promulgation process forward.

### **Public Hearing for Comments Regarding Rules**

(Transcript of Meeting, p. 50)

It was resolved that the public hearing to receive comments regarding the Board's rules will be held at the next Board meeting.

### **Revision of the Incident Reporting Form**

(Transcript of Meeting, p. 51-58)

There was discussion regarding the revision of the incident report form. It was resolved to table the discussion on this issue until the next Board meeting.

### **Payment of Middleberg, Riddle & Gianna Invoice**

(Transcript of Meeting, p. 73)

It was resolved to authorize the Chairman to pay the outstanding MRG invoices for legal services.

### **Authorization to Pay Huffman & Robinson Invoices**

(Transcript of Meeting, p. 74)

It was resolved to authorize the Chairman to pay Huffman & Robinson invoices for court reporting services after a 10 day period of examination of the invoices by the Board members.

### **Selection of a CPA firm for Board Audit**

(Transcript of Meeting, p. 88)

It was resolved to authorize the Chairman to make a selection of a CPA firm from the list of state approved firms for the purpose of conducting an audit of the Board's finances pursuant to state law. The Chairman will select a name from the list and circulate it to the Board members for review.

### **Date for the Public Hearing Regarding the Board's Rules**

(Transcript of Meeting, p. 95)

It was resolved that the public hearing to allow for comments on the Board's rules promulgation will take place on February 23, 2010 at the Middleberg, Riddle & Gianna law firm located at 201 St. Charles Ave., 31<sup>st</sup> Floor, New Orleans, LA 70170

### **Next Meeting Date**

(Transcript of Meeting, p. 97)

The next meeting of the Board was tentatively set for March 11, 2010 at the offices of the New Orleans – Baton Rouge Steamship Pilots Assn.

### **Adjournment**

(Transcript of Meeting, p. 97)

The meeting was adjourned at 12:22 p.m. by Chairman Ganuchau.

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Judge Richard Garvey, Secretary